

Up Hatherley Parish Council: Minutes of a Parish Council Meeting, held virtually via Zoom on Tuesday 3rd November 2020, at 7.30 pm.

1188 Members Present

Chair: S. Bamford; also present, P. Worsley, D. Willcox, J. Wells, R. Whyborn, D. Young, A. Houlton, J. Furley, A. Bamford and A. Ponting.

Cllr R. Johnes joined the meeting briefly to thank all for their support and to confirm that he had now stood down due to moving out of the parish. All thanked him and wished him well

Also, in Attendance: Clerk Kathryn Oakey, and two parishioners.

1189 Welcome

The Chair welcomed all present to the virtual meeting of the parish council. As we had a new parishioner present all the councillors present introduced themselves. The Chair asked that we open the item on arson at Broad Oak Way to the public so that the parishioner could contribute, and all were in agreement.

1190 Questions from members of the public

There were no specific questions from the parishioner's present, however an update on the arson at Broad Oak Way was requested.

1191 Arson at Broad Oak Way

The Chair updated the meeting informing members that the incidents started in July and the Police have had to be called over nine times for arson and antisocial behaviour. The Chair has met with the PCSO's and local PC to discuss the issues and have walked through the problem areas to discuss what could be done to reduce anti social behaviour. She has also talked with residents and the parish council also led on a survey sent to 1,400 houses around the open spaces to get the views of local residents. There was an excellent response to this survey and a significant number of people have offered to join a volunteer group. Back in August a special meeting of the parish council was convened to discuss what could be done at the open spaces in the parish and a number of schemes and funding were agreed, and later on in this evenings meeting further decisions will be taken on this.

In early October Broad Oak Way suffered another incident, which was a severe arson attack, that could have been much worse. The Fire Brigade attended promptly, however a second incident occurred a week later. The issue is how to identify the culprits, although it is believed that the Police do know who is responsible. Unfortunately, the Police, when they attend, are sympathetic but lack action.

Cllr Holton informed the meeting that this was not a unique position for the parish as he is aware of several similar incidents in Warden Hill.

It was suggested that we needed to speak to the Inspector on a more formal basis as to date we have had letter and email correspondence with the PCSO's only. It was agreed that a meeting therefore take place with Cllr Whyborn and the Chair attending with the Inspector. The Chair will organise this.

Cllr Ponting asked whether cameras could be installed as they are relatively cheap to purchase, however Cllr Young informed the meeting that something more official was needed if it was going to be relied on in court as evidence, therefore it would be better to do something in conjunction with the

Police, but perhaps offer the funding to purchase. This will be progressed at the meeting with the Inspector.

1192 Apologies for absence

N. Holden S. Hodges and S. Gutteridge.

1193 Declaration of Members' Interests

Cllr Young declared an interest in the Lakeside School PTA grant request

1194 Parish Vacancies

The Chair reported that Cllr B. Wilcox had now stood down, and of course Cllr R. Johnes has also stood down. This leaves a number of vacancies and it would be good to get representatives from Broad Oak Way and the new parts of the Parish.

1195 Minutes of the last meeting held 1st September 2020

All were in agreement that the Chair sign the minutes, so the Chair signed and initialled the pages of the hard copy provided by the Clerk.

1196 Membership of Working Groups

When preparing the Parish Record it was noted that a number of the new members were not allocated to working groups, so an opportunity was taken to update the structure. Also, with Cllr Johnes and B.Wilcox standing down this left some gaps. Village Hall will also become a separate group now that Cllr Johnes has stood down. The new structure is as follows, with leaders of all groups sitting on Policy and resources:

Policy & Resources	Footpaths & Open Spaces	Highways & Transportation	Police & Community Safety	Communications	Community Engagement	Village Hall
A. Bamford D. Young P. Worsley J. Furley R. Whyborn D. Willcox S. Bamford	D. Willcox R. Whyborn A. Houlton S. Hodges	R. Whyborn A. Bamford A. Pointing	D. Young A. Bamford A. Pointing	J. Furley D. Willcox A. Houlton	S. Bamford N. Holden D. Young	J. Wells N. Holden P. Worsley

1197 Action Tracker

Cllr A Bamford informed the meeting that the open items on the Action Tracker form part of today's meeting, so he will update and circulate following the meeting.

1198 Planning Tracker

It has been a relatively quiet couple of months. It is unclear on the status of 18 Keswick Road so this will be checked. Cllr Whyborn informed the meeting that further review had shown that there was no planning reason on which the application could be objected.

1199 Finance

The latest payment list is shown below:

Date	Payee	Detail	£
31-Aug	bunzl	Hall Covid related expenses	204.46
31-Aug	Electric - BG	Hall	13.07
2-Sep	Glos Police	Bike Marking contribution	420.00
2-Sep	Mrs Reay	Hall Cleaning	100.00
14-Sep	K Oakey	Q2 refund	242.64
15-Sep	Pata	Tax admin	18.00
16-Sep	Booth & Bomford	Electrical works at hall	393.95
16-Sep	color co	Letters	60.00
16-Sep	Electric - BG	Hall	16.78
24-Sep	British Gas	Hall	99.00
25-Sep	Zoom	Monthly subs	14.39
2-Oct	Mrs Reay	Hall Cleaning	125.25
3-Oct	Groves batteries	VAS	200.00
3-Oct	st philip and st james	Magazine article	150.00
12-Oct	P worsley	Parish Record refund	117.30
16-Oct	HMRC	Tax	395.40
28-Oct	CBC Rates	Hall	98.00
24-Oct	British Gas	Hall	99.00
25-Oct	Zoom	Monthly subs	14.39
28-Oct	Amazon	Hoover bag and light pull cord	11.97

1200 Crime Report

Cllr Young presented his report:

Neighbourhood Watch - Promotion will be restarted once normality starts to appear but, in the meantime, keeping in touch with coordinating NHW Officers by email. A list of police advice for winter has been received and will be placed on the website.

Bicycle Marking – this is booked at the Village Hall on Saturday 16th January 2021. Subject to Covid regulations, a one-way system will operate at the village hall. The NHW Officers will provide all the face masks and hand sanitiser required etc.

The event will be advertised in the Record, on the Website and Twitter and through Police links. Posters will also be produced for distribution to the Local Shops, Surgeries, pubs etc. The Parish Council will sponsor the event as before at a cost of £4.00 per bike.

Crime Statistics - Figures are available up to end of August. During lock down and following this, there has been a noticeable increase in domestic violence calls, which in turn has led to more crimes of a harassment, assault without injury and public fear, alarm and distress being recorded. Mainly due to this and increases in Anti-Social Behaviour during the Covid period we are currently at 86% of the total reported incidents for the whole of 2019.

1201 Request from Lakeside School

The Chair informed the meeting that a request to help purchase barriers at Lakeside has come via Cllr Young in his position as governor at the school. The Chair has asked that the PTA put in a grant application, however, to date this has not been received so the Clerk as asked to contact the head teacher and the PTA representative. £700 is requested however our grant criteria is limited to £500 so all were in favour of keeping the £500 limit.

1202 Village Hall and Communications

Cllr Furley informed the meeting that GAPTC are offering a health check on the website for a cost of £65. He had reviewed the website and it does appear that we are not compliant in certain areas. All were in agreement that we carry out the health check and the Clerk will progress.

Cllr Furley informed the meeting that he is now the account holder for the website. He has amended permissions so if members need additional access just let him know. One thing noticed is that everyone is on old emails, so these will be updated as needed.

A query was raised as to whether we could have a generic email that would send emails to all members, e.g. councillor@UHPC.org.uk. Cllr Furley thought this would be possible, but there would be no way to restrict to website use so if someone got hold of the address, they could continue to use it off the website.

The Clerk updated the meeting on the progress re getting internet installed at the hall. Despite the request being made over three months ago it is still not installed. Some of the delay was to do with lockdown, but since then three engineers have been out but unable to progress as the post outside the hall needs replacing. This is the responsibility of BT; however, they keep delaying the replacement date. The Clerk will raise another complaint.

1203 Footpaths and Open Spaces

A proposal has now been received from the borough council regarding thinning out the undergrowth at Broad Oak Way. This is at a cost of £2,500 and all were in agreement that this go ahead. It was agreed that the works would be published on the website and now that the Facebook page was set up, this will be used to tell people how to get involved, together with Next Door and noticeboards.

The Pocket Park was discussed as the borough council have agreed to cut and collect the overgrown sections so that the wildflowers can come back next year. Cllr Houlton noted that a few bits will need to be dug up so the borough council will need to be informed in order to ensure this is done. It was suggested this could be a job for the volunteer group.

The Chair reported that we now had the scheme costs for the Caernarvon and Cheriton Park schemes, and the borough council wish to go out for consultation. The costs are £40,000 for Caernarvon Park and £15,000 for Cheriton Park. The borough council intend to contribute £40,000 and it was agreed that we would contribute £20,000 for all schemes including the Broad Oak Way scheme.

The Chair informed members that she had been approached by someone with access to a local landscape architect who could assist with tree planting in the open spaces. It was agreed that the Chair make contact and was agreed that to get it started a £1,000 contribution could be made. Morrison's have also offered to contribute, and the Chair will progress with their community champion.

Cllr Hodges has set up the Facebook page and we now need to use this to progress getting the volunteers involved. This also needs to link into the website with the Facebook page pointing people to the website where there will be the details of how to get involved. It was agreed that the volunteers could start with the Pocket Park and then build on this. A query was raised on the level of involvement of the parish council for the volunteer group as the original idea was that this would be a self-sufficient group. It was agreed that this is the objective however initially we may need to lead the group.

Cllr Whyborn noted that we will need to inform the borough council that we are happy for them to go ahead with the consultation. It was agreed that the Chair will contact Malcolm at the borough council.

Cllr Whyborn raised the issue of grass cutting on Fernleigh and Long Mynd. Currently we pay for approximately 16 cuts at a cost of £695, and the quote received is £1,398 for 22 cuts between March and October with cuttings removed, or £1,522 with an extra 4 cuts. It was agreed that we go ahead and the Clerk will confirm with Ubico.

1204 Highways & Transportation

Cllr Whyborn noted that we have had good success with footpaths in the parish and it was of particular note that the quality of the work has been high. Cllr Whyborn has also done a walk of the parish to establish the best location for the 20mph area. Discussions are ongoing and Cllr Whyborn will take a proposal to the next highways group meeting.

1205 Community Engagement

Cllr Worsley reported that the Record is complete, and 5,000 copies will be printed. There are a few volunteers to distribute and Cllr Whyborn will provide the distribution list shortly. Approximately 3,000 will be delivered by the delivery firm but it was agreed that we will need to stipulate our terms even if it makes it slightly more expensive.

We are in a wait and see position on the Carol service, however something will go into the record to update residents on what is happening.

Cllr Holden was not present however the Clerk has had an update re the community survey and the draft is in progress. Headings have been agreed and it has been clarified that there will be a charge for the freepost envelopes (these have to be used to access the service) and a charge for each response received - these charges will be included in the cost of the draft survey. If we wanted the council to post the surveys, then they would need addresses from the electoral roll and an additional quote could be prepared. The draft will be circulated as soon as it is received.

1206 Any Other Business

Cllr Whyborn asked the meeting whether we could revisit the civil emergency plan. Charlton Kings Parish Council have a good template that we could use, and it was suggested the Village Hall could become a place of refuge. It was noted that if this was the case terms of use would need to be updated as users would need to understand that this would impact on their booking. A query was raised on whether the hall would be suitable due to its size and if the Hillview would be better placed. Also, a query was raised on whether we needed to provide anything specific at the hall but this was thought to be unlikely as the borough council who would coordinate any civil emergency would provide what was needed.

Cllr Ponting raised an issue with the recycling facilities at Morrison's. Cllr Whyborn suggested we contact Karen Watson; however, he is aware that this site is often overflowing.

1207 Next Meeting

This will be 5th January 2021 and will include the precept recommendation. It is likely to be a virtual meeting once again.

..... 4 Jan 2021
Chair

DRAFT