

Up Hatherley Parish Council: Minutes of a Parish Council Meeting, held virtually via Zoom on Tuesday 7th July 2020, at 7.30 pm.

1147 Members Present

Chair: S. Bamford; also present, P. Worsley, D. Willcox, J. Wells, R. Whyborn, A. Ponting, D. Young, A. Houlton, R. Johnes, J Furley, A. Bamford, N. Holden, S. Gutteridge and S. Hodges

Also, in Attendance: Clerk Kathryn Oakey, and one parishioner.

1148 Welcome

The Chair welcomed all present to the virtual meeting of the parish council.

1149 Questions from members of the public

A query was raised as to why the council had a loan when we had high levels of reserves. The Clerk confirmed that it was a historic loan taken out for works at the hall, but due to premiums on repayment it was uneconomical to repay the loan early.

1150 Apologies for absence

B. Wilcox, the Chair will sort a get-well card as no one has had contact.

1151 Co-option of new members

There was no further update on any expressions of interest in joining the council at this time. The Chair agreed to explore one option.

1152 Declaration of Members' Interests

None were declared

1153 Minutes of the Parish Council Meeting held on 5th May 2020

All were in agreement and the Chair signed the minutes and initialled the pages. Matters arising are either on the agenda or will be discussed under the Action Tracker later in the meeting.

1154 Finance:

- Accounts for Payment – these had been circulated prior to the meeting:

Date	Detail	£
11-May	MFBank (food bank) donation	1,000.00
16-May	Internal audit	125.00
19-May	Insurance	1,058.10
21-May	PATA	12.75
25-May	Painted window co - repairs to front window at hall	550.00
1-Jun	k oakey Q 1 refund	256.79
2-Jun	CPRE Subs	36.00
13-Jun	day wellington - boiler service	84.00
16-Jun	grcc	25.00
22-Jun	day wellington - boiler repairs	712.40
25-Jun	Zoom monthly subs	14.39

- Quarterly Financial Position – circulated in advance of the meeting and shown as Appendix A. The Clerk went through the document confirming that it showed the outturn position for 2019/20, the current spend to the end of June and the expected outturn position. Invoices were still outstanding from Ubico so the Clerk will email Cllr Whyborn for assistance in getting this actioned so that we can make the payments due for the greens.

1155 COVID 19:

- Developing Support networks in the Parish post lockdown – a discussion took place around whether we liaise with the neighbourhood watch team about extending them to become community support networks. Cllr Young informed the meeting that many of the schemes are moving this way and nationally it is supported. It was agreed that the Chair will liaise with our support coordinators to explore this further and what the parish council can do to assist.
- Contribution to Mayor’s Fund for Food banks – Cllr Whyborn updated the meeting to inform members that the situation has improved and of the £6,500 raised half has yet to be distributed as a need has not been identified. It was agreed that a further donation is not needed at the current time.
- Annual Parish Meeting arrangements – this meeting normally needs to take place between 1 March and 1 June inclusive. Currently the latest advice from the National Association of Local Councils is that it cannot be held. This situation has not changed, and we await further details from government.
- Community grants scheme – only one request for funding, however this was from a national organisation so little impact on local residents. The Chair asked whether we need to extend the reach of our communications, and it was agreed that Cllr Hodges will set up a Facebook page and link feeds through from twitter and the website in conjunction with Cllr Johnes. Photos will be used from those held by various members.

Working Group Reports

1156 Policy and Resources

Action Tracker

Cllr A. Bamford went through the Action Tracker:

- Purchase of further speed equipment – the VAS has now been moved to Up Hatherley Way due to concerns around speeding with less traffic on the roads, however hits are in normal range.
- Nature Reserve – successfully cleared before lockdown and thanks were passed on to Cllr Whyborn for arranging removal of the waste. Will be progressed post lockdown.
- Proposal for new and re-sited bins around the parish – Cllr Whyborn will chase the borough council. A query was raised about the removal of the bin by Caernarvon Court shops, so this will also be followed up.
- Crop intrusion – seems to be better this year due to more walkers.
- Community grants – agreed that we will explore advertising the grants on borough council pages. The Chair will liaise with the comms team at the council.
- Parish Survey – Cllr Holden is liaising with GRCC however due to lockdown this has not progressed. It was suggested we get a draft document that could be discussed so this will be followed up.

- Digital mapping – no further action.
- Ensure hall users are trained on use of the equipment at the hall – on hold due to lockdown. Hall is now reopened and the Clerk has carried out the relevant risk assessment and developed special conditions of hire which have been circulated to all users. The Clerk will forward a copy of the GRCC paperwork to Cllr Whyborn. No user can come back unless they carry out and forward a risk assessment for their use to the Clerk.
- Greens – Clerk still waiting for Ubico as they are very slow to respond. Also chasing on the invoices as still not received. The Clerk will forward the details to Cllr Whyborn.
- PROW – no further update at this time.
- Trees – saplings are now growing and all asked to identify places to plant.
- Condition of pathway leading to Caernarvon Park from/to Fernleigh Crescent area - Cllr Whyborn confirmed that works are intended.
- Lakeside Primary School letter requesting assistance with "Daily Mile" project – Cllr Young informed the meeting that this is still required and it is his understanding that the grant application is pending. This grant has been previously approved by the parish council and a payment will be made to the PTA.
- Potential upgrade of Caernarvon Park by the borough council – Cllr Whyborn agreed to follow this up with the borough council to see how we can support the upgrade. A question was raised about the Hillview site as well so this will also be included in discussions.

Planning Tracker

There has been little activity during lockdown and nothing controversial, and the current pending list is shown at Appendix C. Cllr Whyborn updated the meeting to say that all the pending applications had now been granted. Regarding 11 Windermere a special condition was requested to ensure the extension could not become a self-contained flat without a further application being submitted.

Cllr A. Bamford informed the meeting that the M&G sports ground had put in an application to install nets and he provided the support of the parish council as the aim is to get the facility up and running.

1157 Police and Community Safety Update

Cllr Young informed members that:

- Neighbourhood Watch will be restarted once normality starts to appear and that he is in touch with both Simon and Bob.
- Bicycle Marking - Following the success of the January 2019 and 2020 events, it was recommended and agreed that that we hold another event in 2021 subject to Covid-19.
- Parent Parking at Lakeside School – The School is now effectively open for all year groups with around 50% of pupils attending. Residents are complaining so the initiative with the police and other agencies, which has been on hold since Covid, will be restarted.

- Crime & Statistics - Crime statistics year to date are shown at Appendix B. Crimes in the area are up to over 12% of all crime in Cheltenham in May. For the whole of last year the area was only 7% so a big increase. There are large rises in anti-social behaviour and Violence and Sexual abuse for both April and May. A number of the incidents are around Morrisons, Windemere and Grassmere roads.
- Alerts:
 - Bicycle theft has increased in Cheltenham.
 - There is a higher level of reports of fraud related to Covid-19.
 - Domestic Abuse and Sexual Violence figures have increased compared with the same period last year.
 - Operation Haste campaign urged motorists to 'Slow Down, Save Lives.' Officers from the Neighbourhood Policing, Roads Policing, Camera Enforcement and Special Constabulary teams visited a total of 165 locations across the county, where they carried out speed checks.
 - There are an increasing number of NHS Test and Trace scams.

It was agreed that a link and relevant information on the scams will be added to the website.

1158 Village Hall and Communications

The hall is now reopened and special hiring conditions are in place and a risk assessment has been circulated to all users. Installation of Wi-Fi in the hall was discussed and some estimates have been obtained suggesting it could be installed for around £20. Issues were raised around how to control use to ensure inappropriate sites are blocked, and how to ensure passwords are regularly changed to prevent users obtaining access outside of meeting times. It was agreed that further research into these issues would be carried out.

Following repairs to the boiler and concerns around such easy access by users it was suggested we explore boxing in the boiler and possibly with Wi-Fi in the hall install a controller that allows remote access to control the heating.

Cllr Johnes reported that we were maintaining users on the website, and top hits were the accounts, history and newpages. The average number of users was around 80 per month.

1159 Footpaths and Open Spaces

Cllr Willcox reported that the base of the gym equipment is to be extended next week, and that he is in regular contact with Kathryn Crowley from the borough council. Gym notices have been put up.

1160 Highways and Transportation

Cllr Whyborn informed members that a virtual meeting was held with the new highways officer and that it had been very successful. A number of jobs on the list have been completed and others are now pending which is good news.

Another meeting will be held in August and the mobile VAS, speed signs by the roundabout on Up Hatherley Way and flooding will be on the agenda. There have been recent instances of flooding the worst being in Greenmead Park off Sunnyfield Lane. Cllr Whyborn has put in a query with the Environment Agency as the last time it flooded they carried out remedial works,

so he is querying how many inspections have been carried out since then. Once he has a response it can be discussed further with Highways.

1161 Community Engagement

The parish survey will be followed up now lockdown is at an end. Cllr Holden agreed to work with Cllr Hodges to move this on with the GRCC.

The Chair will liaise with Cllr Hodges to make the community grants more high profile on the website and link into other media outlets. Cllr Young suggested we also get it advertised in the Record and parish magazine.

1162 Any Other Business

Broad Oak Way upkeep – The Chair informed members that there had been a lot of antisocial behaviour in this area and it was suggested that there are too many hiding points which make it a draw for this sort of behaviour. Previously we had agreed funding for the youth distraction scheme, however due to lockdown this did not progress as planned and the current solution has been merely that activity packs are sent out. This doesn't seem an appropriate use of the funding so it was suggested that a better solution would be to use the funding to improve the area around Broad Oak Way removing these hiding points.

Cllr Whyborn agreed that there was no reason why this couldn't happen, however the land is owned by the borough council and it won't be a priority for them in terms of funding any improvements. Cllr Whyborn agreed to widen the play area discussions he will be having with the borough council to include this.

Cllr Holden suggested we advertise and raise public awareness to get a volunteer effort involved and perhaps request designs on smartening up the area. It was agreed that a walkabout was needed to fully assess the area, so the Chair will send round an email.

Stance on A&E at Cheltenham General Hospital – a copy of a letter from Leckhampton with Warden Hill PC has been circulated. A discussion took place on the parish council stance; however, it was too diverse for a view to be formulated, and not necessarily a matter for the parish council to support. It was agreed that it would be better as an agenda item with the point of view being the impact on local residents of the parish. Cllr Whyborn suggested that a resolution be brought to the next meeting.

Cllr Johnes informed the meeting that he will be leaving the parish so the next meeting could well be his last.

1163 Next Meeting

This will be 1st September, either virtually or as normal in the hall.

..... 1 Sept 2020
Chair

	2019-20 Outturn £	2020-21 To date £	2020-21 Outturn £
Expenditure			
Running the Council	8,247	2,681	8,842
Maintenance	-	-	1,100
Including Exceptional Items			
Tree Pollarding	-	-	-
Recreation & Culture	16,440	-	3,300
Including Exceptional Items			
Fitness Park	11,645	-	-
Pocket Park	-	-	-
Loan Repayments	1,646	800	1,584
Village Hall Expenses	12,524	2,722	11,421
Including Exceptional Items			
Hall Painting	1,730	-	-
Screen and Projector	-	-	-
Sound System	-	-	-
Summer Gardens Competition	1,507	-	-
Other (including subs and donations)	7,115	2,976	7,555
Including Exceptional Items			
Sensory Garden	4,500	-	-
Total	47,479	9,178	33,802
Income			
Village Hall	11,739	246	5,000
Record	465	-	465
Interest	188	31	188
Precept	25,900	26,418	26,418
Other	11,260	-	-
Total	49,552	26,695	32,071
Reserves			
Reserves:	2019/20	Transfers	2020/21
Mile a Day	0	7,500	7,500
Open Spaces	1,696		1,696
Election	18,500		18,500
Hall Repairs	20,000		20,000
General Fund	61,640	-7,500	54,140
	101,836	0	101,836

Appendix B

Crime type by Month 2020 - Up Hatherley

Crime type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total	
Anti-social behaviour	9	20	9	32	34				104	41.11%
Bicycle theft	1	0	0	1	2				4	1.58%
Burglary	1	2	2	2	3				10	3.95%
Criminal damage and arson	3	5	6	7	9				30	11.86%
Drugs	1	0	0	0	2				3	1.19%
Other crime	0	0	0	0	1				1	0.40%
Other theft	8	8	5	1	5				27	10.67%
Possession of weapons	0	0	0	0	1				1	0.40%
Public order	1	3	3	1	3				11	4.35%
Robbery	0	0	0	1	0				1	0.40%
Shoplifting	3	5	3	2	1				14	5.53%
Theft from the person	0	0	0	0	0				0	0.00%
Vehicle crime	0	1	2	0	1				4	1.58%
Violence and sexual offences	5	10	4	14	10				43	17.00%
TOTALS Up Hatherley	32	54	34	61	72	0	0	0	253	100.00%

Crime type for May 2020	Up Hatherley	Benhall	Cheltenham Town	Leckhampton	Tivoli	Prestbury	Totals	% Up Hatherley
Anti-social behaviour	34	45	106	43	27	54	309	11.00%
Bicycle theft	2	0	12	5	1	0	20	10.00%
Burglary	3	0	6	1	1	0	11	27.27%
Criminal damage and arson	7	2	7	2	2	1	21	33.33%
Drugs	2	1	5	2	0	1	11	18.18%
Other crime	1	0	0	0	3	0	4	25.00%
Other theft	4	1	8	3	0	4	20	20.00%
Possession of weapons	1	0	2	0	0	0	3	33.33%
Public order	3	2	11	0	3	3	22	13.64%
Robbery	0	0	0	0	0	0	0	#DIV/0!
Shoplifting	1	0	9	1	3	3	17	5.88%
Theft from the person	0	0	2	0	0	0	2	0.00%
Vehicle crime	1	2	3	2	1	0	9	11.11%
Violence and sexual offences	8	9	22	9	6	19	73	10.96%
TOTALS	67	62	193	68	47	85	522	12.84%

Up Hatherley by Year	2019	2018	2017	2016	2015
Anti-social behaviour	203	144	153	143	131
Bicycle theft	11	12	8	10	4
Burglary	23	38	29	24	49
Criminal damage and arson	55	31	20	22	23
Drugs	9	3	5	3	1
Other crime	12	9	6	0	0
Other theft	48	40	35	35	34
Possession of weapons	2	3	0	0	1
Public order	18	4	3	3	4
Robbery	0	1	1	0	0
Shoplifting	27	11	9	23	10
Theft from the person	1	3	1	3	3
Vehicle crime	15	41	61	36	30
Violence and sexual offences	74	53	32	21	32
TOTALS	498	393	363	323	322

Increase by year 26.72% 8.26% 12.38% 0.31% 01st Sept 2020

Planning Tracker									
Application Reference	Validated Applic. Rec'd by CBC	Updated Applic. Submitt	Status @ 12/7/19	Date of Site Visit	UHPC Respons	Date of Response	Comments		
28 Kingscote Road East	GL51 6JS	2 Storey Extension	7/3/2019	Pending	7/10/2019	Objected	7/12/2019	Discussed with No 30 who has concerns especially re sacle of development and consequent lose of light. Revised to single storey extension to which we did not object	
18 Keswick Rd		Erection of 3 bed bungalow	10/22/2019	Pending	11/3/2019	Objected	11/24/2019	Application withdrawn folowing objections raised by Council	
Polzeath, Sunnyfield Lane	GL51 5JD	2 storey rear extension	11/15/2019	Pending	11/16/2019	No Obj			
301 Hatherley Road	GL51 6HT	20/00238/FUL; 20/00524/FUL	2/12/2020	Pending	3/4/2020			revised submission 28/3/20. Review if 303 objects in public comments but difficult in that many other properties in Hath. Rd have similar extensions	
261 Hatherley Road		20/00476/FUL	3/25/2020	Pending	3/30/2020	No Obj			
6 The Hawthornes		20/00477/FUL	3/25/2020	Pending	3/30/2020	No Obj			
23 Radnor Road		20/00481/FUL	3/25/2020	Pending	3/30/2020	No Obj			
12 The Oaks	GL51 3TS	20/00567/FUL	4/3/2020	Pending	4/5/2020	Objected	4/11/2020		
9 kingscote Road East		20/00635/FUL	4/17/2020	Pending	4/18/2020	No Obj			
148 Hatherley Road		20/00636/FUL	4/17/2020	Pending	4/18/2020	No Obj			
7 Alma Close		20/00658/FUL	4/24/2020	Pending	4/24/2020	No obj			
9 Rolleston Way	GL51 3NJ	20/00860/FUL	6/4/2020	Pending	6/10/2020	No Obj			
11 Wimborne Close	GL51 3QP	20/00904/FUL	6/11/2020	Pending	6/11/2020	No Obj			
7 Montgomery Road	GL51 3LB	20/01053/FUL	7/2/2020	Pending	7/3/2020	No Obj			