

Up Hatherley Parish Council: Minutes of the Parish Council Meeting held in the Village Hall, Cold Pool Lane on Tuesday, 4th January 2022 at 7.30 pm.

1309 Members Present

Vice Chairman: P. Worsley; also present, A. Bamford, J. Wells, N. Holden, P. Vaja, and A. Ponting.

Also, in Attendance: 1 parishioner who was interested in joining the council and Clerk Kathryn Oakey.

1310 Apologies

Chair, S. Bamford, Cllrs, R. Whyborn, D. Young, A. Houlton, J Furley, J. Sankey, D. Willcox and S. Ellison.

1311 Welcome

The Vice Chairman welcomed all to the meeting. Due to the small number of members present no decisions would be made on co-options.

1312 Declaration of Members' Interests

None.

1313 Minutes of the last meeting 2nd November 2021

All were in agreement, and the Vice Chairman signed the minutes and initialled the minutes.

1314 Planning and Finance

1. Action Tracker

Attached as appendix A. The Vice Chairman asked that it be put on record our thanks to both Adrian and Sarah Bamford for the work carried out on the actions on the tracker.

Cllr Ponting informed the meeting that good progress had been made in Broad Oak Way clearing the footpaths. Cllr A. Bamford informed the meeting that Cheriton Park has also had work done, a joint scheme involving 5 different agencies so a great result.

2. Planning Tracker

Cllr A Bamford informed the meeting that Avenue Lodge decision was still outstanding. An application has been submitted by South Park Farm to develop the derelict barns into 5 houses, including the refurbishment of the farm house. The decision was to object as it is against the JCS, and is in greenbelt so would set a precedent. Cllr A. Bamford expressed concern that the Tewkesbury BC website was down over the Christmas and New Year period, so many people who wanted to object may not have been able to do so.

3. Precept Proposal

The precept options had been circulated prior to the meeting, with a choice between keeping the precept at its current level or making a modest increase so that UHPC could continue to support detached youth work which had now been re-established all the year round. Following discussion, Cllr Worsley proposed that we increase the precept by £1 per Band D average and Cllr A. Bamford seconded, which results in a total precept of £28,974. All were in agreement so the Clerk will liaise with Cheltenham BC.

4. Latest Financial Position

The Clerk has circulated the Q3 financial position, which is attached as Appendix B. Finances remain healthy. The Clerk informed the meeting that we had been unable to change banks as banks are not taking on new corporate/charity clients at the current time. HSBC have implemented charges for each account. Cllr A. Bamford proposed that we close the Youth PC account and move the funds into a reserve, which will save the £5 monthly charge on that account. All were in agreement so the Clerk will progress.

Following the Carol Service on the green it was agreed that a donation of £400 be made to the Salvation Army. All were in agreement.

1315 Community Engagement

1. Parish Survey

The latest draft of the survey was distributed. A QR code has now been included and it is now on one page. It is hoped to distribute in the Spring, and volunteers will be required to assist with the distribution.

2. Parish Record

Cllr Worsley thanked all for the assistance delivering the Record. Once again it had been a success.

1316 Police and Community Safety

Cllr Young was not present, however had provided crime statistics attached at Appendix C. Bike marking has been cancelled due to the current Covid situation.

1317 Highways & Transportation

20mph schemes in built up areas are now being progressed by the County with a number of Gloucestershire Parishes. The aim being to implement 20mph speed limits in residential areas with the exception of main throughfares such as the Up Hatherley Distributor Road. The pandemic has highlighted the recreational value of residential roads with many more people being out on foot and cycling and generally looking to regard these roads as a shared space rather than the sole domain of the motor car.

No enforcement would be expected, however in principle all were in agreement that such a move would be appropriate and desirable in Up Hatherley with signage being introduced as and when funds permitted e.g. when s106 money became available.

1318 Village Hall

Cllr Wells reported that questions had been raised on the payback period of a heat recovery system at the hall, so he had requested further information from the surveyor. The surveyor reported that the full service vent recommendation would be about £9500 including VAT, or alternatively if it was just done in the main hall, office and meeting room and the other areas just had straightforward extract fans then the cost would reduce to about £6,000 including VAT. With regard to pay back this will vary with hall usage and heating cost but it is likely to be very lengthy.

Regarding the tenders it was agreed that Cllr Wells continue liaising with the surveyor, who is currently reviewing the tenders to determine the reasons for the differences in the prices which range from £84k

to over £100k. Once this review is done we will be in a better position to agree which tender we accept and can then apply for the loan from the PWLB. All were in agreement that the Clerk proceed with collating the paperwork to apply for the loan from the PWLB.

1319 Next Meeting

8th March 2022. The Clerk also reminded members that full parish elections will take place in May

..... **8 March 2022**
Chair

Action Tracker						
Serial	Item	Responsible Cttee/ Individual	Date Added	Expected Completion Date	Progress to Date	Status
1	Purchase of further speed reduction equipment	Highways WG	Wednesday, January 1, 2020	Wednesday, December 1, 2021	Two more units plus a spare battery/charger have been purchased and one new unit has been deployed already	Closed
5	Commission a Management Plan for the Nature reserve jointly with Shurdington	A Bamford	Saturday, June 1, 2019	Ongoing	Litter picking carried out March 21. Further action including signage needs buy-in from Shurdington. Original plan located so action not planning required.	Open
9	Proposal for new and resited bins around the Parish	F&OS WG	Spring 19	Ongoing	Temporary bin sited on Fernleigh Green. Await feedback on usage - could be trialled on opposite end of Green. Stickers ordered and can now be stuck on bins.	Open
10	Crop intrusion on footpaths in fields	A Bamford via Simon W	Sunday, September 1, 2019	Ongoing	Ongoing - decided on course of direct action on problem areas.	Open
15	Establishment of Community Grant Scheme - what do other Parish Councils do?	S Bamford	Sunday, September 1, 2019	Summer 2020	Scheme now in place	Closed
16	Consider quotes for Caernarvon Park (gym equipment) with GCC community money	F&OS WG	Saturday, June 1, 2019	Wednesday, April 1, 2020	Meeting with CBC Parks officer. Agreed location alongside enclosed play area. Now installed. Was re-launched post lockdown	Closed
17	Carrying out a further parish survey	N Holden/A Ponting	Sunday, September 1, 2019	Friday, December 31, 2021	Survey now finalised and paper and e version (Survey monkey) agreed. Timetable to be agreed at January meeting	Open
18	Production of an Emergency Plan	A Bamford	Tuesday, May 1, 2018	Sunday, March 1, 2020	Ongoing - draft completed. Circulated for comment. Agreed at March council meeting	Closed
19	PC email addresses for all Councillors	R Johnes	Saturday, September 1, 2018	Sunday, March 1, 2020	Up and running now	Closed
20	Digital Mapping	J Furley	Friday, March 1, 2019	Ongoing	Ongoing	Open
21	Sunnyfield and Morrison's Roundabout Line painting request	Highways WG	Friday, March 1, 2019	Wednesday, January 1, 2020	Work carried out as planned	Closed
23	Investigate volunteer team to assist with footpath management	Community Engagement	Sunday, September 1, 2019	Ongoing	Volunteer register now being used and added to. First project at Pocket Park underway	Open
24	Theme for next public Police and Community Safety meeting to be cyber crime	P&C WG	Thursday, August 1, 2019	Thursday, March 5, 2020	On hold due to pandemic	On hold
25	Another bicycle marking event to be held in January 2021	P&C WG	Sunday, September 1, 2019	Monday, January 31, 2022	Outdoor event held in May 21, next event postponed from January due to Covid/Omicron	Open
26	Ensure that all hall hirers are trained on the equipment they use.	VH WG	Sunday, September 1, 2019	Tuesday, June 1, 2021	A programme of training to be established. Full written instructions to be created and circulated post lockdown	Open
27	Review the arrangements the Parish Council has in place for maintenance of the greens we own.	Full Council	Sunday, September 1, 2019	Ongoing	Mowing with boxes to collect cut grass started March/April with increased charges expected	Closed
28	Public of right of way application - monitoring progress	F&OS WG	Thursday, June 1, 2017	Ongoing	Application successful	Open
29	Tree planting in parish	S Bamford	Wednesday, January 1, 2020	Ongoing	3 centenary Oak trees planted on Up Hatherley Way in March and CBC/Forestry commission scheme carried out in Manor Farm open space also. Further planting in autumn agreed at July meeting. The damaged tree has been replaced and it is anticipated that the next 2 trees will be planted in Spring.	Open
30	Condition of pathway leading to Caernarvon Park from/to Long Mynd Avenue	R Whyborn	Wednesday, January 1, 2020	Tuesday, December 1, 2020	Path surface is extremely poor and over grown. Repair work carried out by Highways in late autumn 2020.	Closed
31	Lakeside Primary School letter requesting assistance with "Daily Mile" project	Full Council	Wednesday, January 1, 2020	Ongoing	School looking to install all-weather perimeter track to allow all year round engagement by children and staff. Full council decision made at March meeting - project completed.	Closed
32	Improvements to Caernarvon Park and Cheriton Park by CBC - how can the PC support this?	F&OS WG	Wednesday, January 1, 2020	Thursday, March 31, 2022	Public consultation carried out and contribution to CBC agreed - out to contract - likely to be carried out in Spring 2022	Open
33	Improvements to other open spaces in the Parish	S Bamford	Tuesday, September 1, 2020	Ongoing	CBC/UBICO have carried clearance work in the area between Broad Oak Way and Barton Way, as well as hedge cutting and clearing brambles around trees. This has improved safety and when the additional lights go into the back of the park, this will also help.	Open
34	Formation of a volunteer group for our open spaces	S Bamford	Tuesday, September 1, 2020	Ongoing	Chair e mailing volunteers as and when projects need help.	Open
35	Support for initiatives in the Parish to combat Food Poverty	R Whyborn/S Bamford	Saturday, August 1, 2020	Ongoing	Have contributed £1500 to date for Morrisons initiative through schools. Lakeside Community project opened at St Margarets Hall February 2021. Further support in terms of mobilising volunteers and funding equipment will be required. Consider whether Village Hall could be another outlet in the future.	Open
36	Youth Projects for Summer 2021 and all the year round	S Bamford/D Young	Friday, July 31, 2020	Ongoing	Agreed contributions of £5K to each scheme. Participated in selection of provider - Inspire to Aspire. Chair involved in project monitoring and scheme started with Lakeside Chippy to feed youngsters. Decision to be taken at January meeting about sustaining funding into the future as youth work takes time to embed.	Open
37	Lighting in Caernarvon Park	R Whyborn	Wednesday, June 30, 2021	Saturday, January 1, 2022	Joint funding with Community Pride agreed	Open

Latest financial position:

Quarterly Reporting - Q3				
	2020-21 Outturn £	2021/22 Q1 £	2021/22 Q2 £	2021/22 Q3 £
Expenditure				
Running the Council	8,993	3,021	5,427	7,189
Maintenance	-	1,365	1,365	1,365
Recreation & Culture	4,934	55	655	9,029
Including Exceptional Items				
VAS	-			6,548
Loan Repayments	1,584	769	769	1,523
Village Hall Expenses	6,169	2,337	5,976	11,294
Including Exceptional Items				
Hall surveyor fees			2,000	4,606
Fence	-	-	-	1,380
Summer Gardens Competition	-	-	518	518
Other (including subs and donations)	12,377	7,220	16,861	20,575
Including Exceptional Items				
Grant to Greatfield School		4,925	4,925	4,925
Summer holiday activity prog			4,000	4,000
CBC Youth Work Project			5,000	5,000
Grant to Lakeside Project				1,500
Mile a Day	7,500			
Total	34,058	14,767	31,571	51,492
Income				
Village Hall	3,536	1,510	4,304	7,286
Record	440	-	-	-
Grant/ Other	310	89	217	1,190
HAF		-	3,203	1,933
Interest	40	2	4	6
Precept	26,418	26,418	26,418	26,418
VAT	697	835	835	835
Total	31,441	28,854	34,981	37,667
Surplus / Deficit for the Year	- 2,617	14,087	3,410	- 13,824
Retained Surplus b/f	101,835	99,219	99,219	99,219
Retained Surplus c/f	99,219	113,306	102,629	85,395

Represented by

Current Account	4,939	24,024	23,344	16,108
YPC	503	503	503	503
High Interest	93,777	88,779	78,781	68,783
	99,219	113,306	102,629	85,394

Reserves:	Opening 2021/22	Transfers In	Transfers out	Expected Closing 2021/22
Caernarvon and Cheriton Park				
Improvements (1301.3)	15,000	5,000	0	20,000
Election Reserve	18,500	0	0	18,500
Food Bank Lakeside		0	-310	310
General Fund	18,719	10,000	-3,842	24,877
Hall Repairs Reserve	20,000	0	-4,606	15,394
HAF		5,497	-3,564	1,933
Inspire to Aspire (1261)	5,000	0	-5,000	-
Mobile VAS (1083)	7,000	0	-7,000	-
Open Spaces Improvements (1301.3)	15,000	0	-10,000	5,000
Youth Contribution (1273)	0	4,000	-4,000	-
	99,219	24,497	-38,322	85,394

Crime type by Month 2021 - Up Hatherley												
Crime type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total
Anti-social behaviour	14	15	20	13	6	12	10	5	11	12	10	128
Bicycle theft	1	0	0	0	0	0	0	0	0	0	0	1
Burglary	1	3	0	1	0	0	2	2	0	3	1	13
Criminal damage and arson	3	1	0	6	3	2	0	2	5	0	2	24
Drugs	2	0	2	0	0	0	0	1	0	1	0	6
Other crime	2	4	0	0	0	1	0	0	1	0	1	9
Other theft	1	2	2	0	2	0	2	1	1	2	3	16
Possession of weapons	0	0	0	0	0	0	0	0	1	0	0	1
Public order	0	0	0	0	2	1	0	2	5	0	3	13
Robbery	0	0	0	0	0	1	0	0	0	0	0	1
Shoplifting	1	2	0	0	0	0	0	0	1	0	0	4
Theft from the person	0	0	1	0	0	0	0	0	0	0	0	1
Vehicle crime	0	0	0	2	1	0	0	0	2	2	2	9
Violence and sexual offences	10	8	9	13	14	7	4	5	8	10	10	98
TOTALS Up Hatherley	35	35	34	35	28	24	18	18	35	30	32	324

Crime type for Nov 2021	Up Hatherley	Benhall	Cheltenham Town	Leckhampton	Tivoli	Prestbury	Totals	% Up Hatherley
Anti-social behaviour	10	10	101	6	9	19	155	6.45%
Bicycle theft	0	2	9	0	5	0	16	0.00%
Burglary	1	1	5	8	4	1	20	5.00%
Criminal damage and arson	2	2	24	1	9	3	41	4.88%
Drugs	0	0	2	0	0	0	2	0.00%
Other crime	1	1	3	1	3	2	11	9.09%
Other theft	3	2	18	2	3	3	31	9.68%
Possession of weapons	0	0	2	0	1	0	3	0.00%
Public order	3	2	32	0	10	0	47	6.38%
Robbery	0	0	1	0	0	0	1	0.00%
Shoplifting	0	3	32	0	1	0	36	0.00%
Theft from the person	0	0	6	0	1	3	10	0.00%
Vehicle crime	2	1	4	2	7	2	18	11.11%
Violence and sexual offences	10	15	140	4	16	11	196	5.10%
TOTALS	32	39	379	24	69	44	587	5.45%

Up Hatherley by Year	2021YTD	2020	2019	2018	2017	2016	2015
Anti-social behaviour	128	240	203	144	153	143	131
Bicycle theft	1	8	11	12	8	10	4
Burglary	13	16	23	38	29	24	49
Criminal damage and arson	24	74	55	31	20	22	23
Drugs	6	7	9	3	5	3	1
Other crime	9	5	12	9	6	0	0
Other theft	16	48	48	40	35	35	34
Possession of weapons	1	1	2	3	0	0	1
Public order	13	31	18	4	3	3	4
Robbery	1	2	0	1	1	0	0
Shoplifting	4	20	27	11	9	23	10
Theft from the person	1	0	1	3	1	3	3
Vehicle crime	9	12	15	41	61	36	30
Violence and sexual offences	98	113	74	53	32	21	32
TOTALS	324	577	498	393	363	323	322
Increase by year		15.86%	26.72%	8.26%	12.38%	0.31%	